

Our aim is to deliver a smooth installation for your new play project. The following outlines what our requirements are from you and your site before we arrive. Failure to understand and follow these points could cause extra cost. If you have any issues or questions regarding these steps please do not hesitate to contact us prior to installation.

## SITE PREPARATION AND ACCESS

It is your sole responsibility to make sure the site is clean and free from any excess ground/scrap/materials and ensure all access routes are clear and suitable for large trucks to pass through. If you have any concerns please let us know prior to the installation date.

## SITE LEVELING

Unless otherwise stated the installation quoted is based on a maximum of 2% fall/gradient across the length of the affected work area. If the slope is in excess of this then excavation cut and levelling may be necessary and this will be done at your cost.

## EXCAVATION OR DRAINAGE

Unless otherwise stated no excavation, machine work, cutting or levelling, drainage, filling or dumpage is included in the quote.

## EXISTING LOOSEFILL SURFACES

We do not install new play equipment through existing loosefill surface material, as this makes for a messy installation and debris, soil and concrete will almost certainly compromise the safety and quality of the final surface. Any existing surface material should be fully scraped back prior to the installation date.

## EQUIPMENT REMOVAL

Unless we have quoted, please make sure any existing equipment is removed from the site, this includes excavation of the old concrete foundations.

## CRIMINAL CONVICTIONS CHECK / POLICE VET

If you require police vetting checks, please understand our staff and site personnel are rigorously background checked. Organisations providing services to vulnerable people can ask the New Zealand Police to check people who work for them. Please contact: <https://www.justice.govt.nz/criminal-records/police-clearance/>  
We cannot provide prior police vet certificates to you.

## UNDERGROUND UTILITIES

It is your sole responsibility to check with the relevant authorities and request an underground services plan prior to installation. You agree that Park Supplies takes no responsibility for damage to fibre optics, power cables, drains, pipes or any other underground services or foreign objects. Responsibility for identifying risks to utilities and infrastructure rests solely with the purchaser.

## HARD DIGGING

Hard digging is not included in a standard soil density. Unless stated otherwise, any quote is based on the affected area being free from rock/hard clay/tree roots/other obstructions.

## DRAINAGE

Unless the quote states otherwise, no provision or allowance for drainage has been included. Most playgrounds do not require drainage as the surface depth and thickness provides adequate drainage and run off, however every site is different.

## VANDALISM, DAMAGE OR PROVISION FOR UNFORSEEN

Unless otherwise stated no provisions or contingency for any unforeseen costs, including vandalism, have been included in the project pricing or scope of works.

## POWER / WATER / TOILETS

Please ensure a power point is close by, water (hose tap) and a toilet is made available to our installation team. They have also been known to enjoy a hot cup of coffee every now and again too - please let us know if they can/can't use the staff room for hot water, tea or coffee.

## CONTINGENCY

It is highly recommended that an additional contingency of 10% of the total project value is available for unforeseen costs, damage or vandalism to the site, supplied equipment or goods.